



**USAG Natick MWR
Facility Reservation Request Form**

Point of Contact (POC):

POC Phone (Office):

POC Phone (Cell):

POC Email Address:

Activity / Event Name:

Date(s):

Time(s):

Venue(s) Requested:

Number of Attendees (anticipated):

Additional Services Requested (i.e. bar service, early access). Also attach or describe floorplan/layout

The Activity POC acknowledges, understands, and agrees to abide by Command Policy No. 25-2026, Lord Community Center (31 March 2026).

Signature:

Date:

MWR USE ONLY Reservation Approved: